MOODY BIBLE INSTITUTE

Chicago & Spokane Campus

MOODY THEOLOGICAL SEMINARY

Chicago & Michigan Campus

COURSE CREDIT AUDIT FORM

Date: _____ ID: _____

Full Name: _____
(First) (Middle) (Last)

Email: _____ Phone: _____

Instructions:

- Use one form for each class
- Obtain signature from instructor
- Return this form with instructor's permission during 2nd and 3rd week of the semester only!
- Submit completed form into Academic Records Office (Crowell 2 or fax to 312.329.8987).
- Verify that your enrollment has been changed to AUDIT in your myMOODY Student Center.

Policies:

- Students are not permitted to attend classes unless they are registered.
- AUDITS are only permitted if the class is open and the instructor gives permission.
- AUDITS can only be registered during August 30 through September 3rd 2010
- AUDITS do not count towards your status as a full-time student.
- Seminary students will pay 50% of tuition.
- All class fees apply
- Once a class been AUDITED it cannot be taken for credit. Courses that are required for your major cannot be audited.

If you have any questions you can contact the Academic Records Office at 312-329-2087.

COURSE TO BE AUDITED:

Course Number: _____ Section: _____

Course Title: _____

Instructors Signature: _____

OFFICE USE ONLY: DATE: _____ FEE: _____ INITIAL: _____

RECEIVED: _____ PROCESSED: _____